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| Committee Name: Vermont Blueprint for Health Executive Committee | Committee Chair: Dr. John Saroyan |
| Meeting Goals: 1. Welcome and Introductions 2. Act 167 Update 3. Primary Care Screening Data 4. Community Health Team Data 5. Hub & Spokes Conference 6. Blueprint Manual 7. Health Service Area Visits | Mtg. Facilitator: Dr. John Saroyan Where: Virtual Meeting on Microsoft Teams |
| | Conference Room: none |
| | Date: July 28, 2022 Time: 9:00-10:00am |
| <input type="checkbox"/> May contain Confidential/Exempt information | Teams Meeting Information: |

| Attendees (* denotes Executive Committee member) | | | |
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| Name | Affiliation | Name | Affiliation |
| Dr. John Saroyan | Blueprint for Health | Merideth Drude | Rutland Regional Medical Center (RRMC) |
| *Robin Lunge | Green Mountain Care Board | *Julie Zack | Blue Cross Blue Shield |
| *Pat Jones | Vermont Department of Health Access (DVHA) | Pam Farnham | Evergreen Health |
| Julianne Krulewitz | Vermont Child Health Improvement Program (VCHIP) | *Gretchen Pembroke | Clara Martin Center |
| Hannah Ancel | Lamoille Health Partners | Patrick Clark | Gifford Health Care |
| Michelle Gilmour | Central Vermont Medical Center | Tom Dougherty | Springfield Health |
| *Jessa Barnard | Vermont Medical Society | Kerry Sullivan | UVM Health |
| Caitlin Tilley | Southwestern Vermont Medical Center | *Dr. Lori Clarke | Mountain View Natural Medicine |
| *Clarke Collins | Department of Human Resources, State of VT | Dr. Meredith Mulligan | Dartmouth-Hitchcock Medical Center |
| Kathleen Bocchino | Northeastern Vermont Regional Hospital | Ashleen Buchanan | Little Rivers Health Care |

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| *Kelly Dougherty | Vermont Department of Health | Stuart May | Lamoille Health Partners |
| Jill Olson | VNAs of Vermont | Diana Gibbs | Northern Valley Regional Hospital |
| *Devon Green | Vermont Association of Hospital and Health Systems | Maurine Gilbert | Vermont Information Technology Leaders (VITL) |
| Dr Erica Gotow | Dartmouth-Hitchcock Medical Center | Sylvie Choiniere | Porter Medical |
| *Jennifer Pelletier | Gifford Health Care | Kim Fitzgerald | Cathedral Square |
| Denise Smith | Northwestern Medical Center | *Rep. Lori Houghton | Vermont House of Representatives |
| *Nicole Moran | VNA & Hospice of the Southwest Region | *Teri Closterman | Consumer |
| Susan Ridzon | HealthFirst | *Dr. Anje Van Berckelaer | Battenkill Valley Health Center |
| Grace Gilbert- Davis | Blue Cross Blue Shield of Vermont | Becky Burns | Brattleboro Memorial Hospital |
| Jill Lord | Mount Ascutney Hospital and Health Center | Nicole Hamlet | Vermont Department of Health |
| Elizabeth Cote | UVM Larner College of Medicine Office of Primary Care and Area Health Education Centers Program | Pam Biron | Blue Cross Blue Shield of Vermont |

| Blueprint Staff | | | |
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| Name | Title | Name | Title |
| Julie Parker | Assistant Director | Mara Donohue | Assistant Director |
| Tim Tremblay | Data Analytics and Information Administrator | Jenn Herwood | Payment Operations, Blueprint Portal Administrator |
| Laura Wreschnig | Data Analytics and Information Administrator | Erin Just | QI Coordinator |
| Natalie Amstutz | Program Administrator | Marie Bernier | Admin Assistant |

| Agenda Item | |
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| I. | Welcome and Introductions: New Blueprint Staff and New Executive Committee Member |
| II. | Act 167 Update |
| III. | Primary Care Screening Data |
| IV. | Community Health Team Data |
| V. | Hub & Spokes Conference |
| VI. | Blueprint Manual |
| VII. | Health Service Area Visits |

| | Agenda Topic | Topic Facilitator | NOTES | Action Items |
|------|---|-------------------|--|---|
| I. | Welcome and Introductions: New Blueprint Staff & New Executive Committee Member | Dr. John Saroyan | <ul style="list-style-type: none"> • <i>Dr. John Saroyan called the meeting to order at 9:02am. Dr. Saroyan introduced Natalie Amstutz as the newest Blueprint staff member. As Project Administrator, Natalie will be focusing on medicated assisted treatment (MAT) and the Spoke program implementation.</i> • <i>Dr. Saroyan shared that Erin Just is continuing to serve in her QI facilitation role to promote ongoing quality improvement efforts at Patient Centered Medical Homes across the state.</i> • <i>Lastly, Dr. Saroyan, announced Representative Lori Houghton as the newest Executive Committee member.</i> | |
| II. | Act 167 Update | Mara Donohue | <ul style="list-style-type: none"> • <i>Mara Donohue gave a brief update on Act 167.</i> | The Blueprint team is working on sections 6 and 7 of Act 167 , and gathering data on CHT staffing levels and practice screenings to inform this work. |
| III. | Primary Care Screening | Dr. John Saroyan | <ul style="list-style-type: none"> • <i>Dr. Saroyan reviewed the results from the Primary Care Screening Field Survey that was conducted in early July 2022. The survey consisted of nine questions and of the 73 responses that were received, 47% were hospital owned, 31% independent, and 22% were Federally Qualified Health Centers (FQHCs.) The data represents 11</i> | <p>Please see posting of slides here.</p> <p>Future surveys may inquire into what screening tools are being used and which questions</p> |

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| | | | <p><i>of our 13 hospital service areas (HSAs.) Some QI Facilitators completed the survey themselves based on their knowledge/conversations they had had with the field, while some forwarded the survey to have the practices complete. Dr. Saroyan noted that the OB/GYN practice data was removed so the above results represent PCMHs only. The survey results detail how frequently patients were screened, which domains were screened, and how the screenings were conducted.</i></p> <ul style="list-style-type: none"> <i>Committee members inquired whether each PCMH asks patients the same questions and/or used the same screening tool. It was confirmed that practices do not use the same screening tool.</i> | <p>are being asked of patients</p> |
| IV. | Community Health Team Data | Dr. John Saroyan | <ul style="list-style-type: none"> <i>Dr. Saroyan has asked the Blueprint Data team, along with the Program Managers, to take a close look at how the Health Service Areas are staffed to show the current ratios of FTE's to the total patients attributed and how that varies from region to region. Two summary graphs were shown, the first of staff FTEs per total patients attributed by each Health Service Area as of July 26, 2022, and the second with how the Community Health Team FTE's are apportioned by staff title in each HSA.</i> <i>Committee Discussion included the helpfulness of this information, the opportunity it presents for setting best practices. There were concerns that title of FTE (e.g. social worker) does not always denote activity (e.g case management activities as well as mental health services); that the CHT serves the whole population not just the attributed and could be misinterpreted. Finally, a comment arose that the representations may be interpreted as an overrepresentation (or overstaffing) on CHTs. Other committee members felt the representation demonstrated a paucity of CHT staff.</i> | <p>BP Central team to further refine data collection and graphic representation with Program Manager input.</p> |

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| V. | Hub and Spokes Conference | Julie Parker | <ul style="list-style-type: none"> Julie announced that in collaboration with Substance Use Division Programs, the Blueprint will be presenting a 2-day virtual Hub and Spoke conference on October 20 & 21, 2022. This year's theme is Integration Care Hub and Spoke and Beyond and the invitation will be sent out in the next few weeks. There will be panels, breakout rooms, and presenters including Commissioner Jenney Samuelson, Dr. Mark Levine, Dr. John Saroyan, and Dr. Elenore McCann-Catz of Rhode Island. | Registration and program description will be posted on the Blueprint News home page when available. |
| VI. | Blueprint Manual | Mara Donohue | <ul style="list-style-type: none"> Mara thanked everyone for their comments and suggestions in the newest version of the Blueprint Manual. The latest version is live and has been posted on the website. This document is always open for updates; further suggestions should be made to Mara. Mara noted that the payment codes will take effect on January 1, 2023. | |
| VII. | Health Service Area Site Visits | Dr. John Saroyan | <ul style="list-style-type: none"> Dr. Saroyan and the Assistant Directors have completed three Health Service Area visits thus far: Bennington, Morrisville, and Springfield. They will be in Barre on Monday, August 1st for the next HSA visit. During these visits, the Community Health Teams take time to connect with and share stories of the work they do with the Blueprint Executive Director and Assistant Director. | Dr. Saroyan asked the Program Managers in the remaining HSA areas to confirm dates for their visits. He is looking to have all the visits done by the end of 2022. |
| VIII. | Adjournment | Dr. John Saroyan | <ul style="list-style-type: none"> Dr. John Saroyan drew the meeting to a close. | The next Executive Committee meeting is on September 22, 2022. |